



Legislative-Regulatory Committee

Guidelines

February 2025

- The Legislative-Regulatory (Leg/Reg) Committee shall have a Chair and Vice-Chair. The chair shall be a member of the Board of Trustees.
- The Leg/Reg Committee shall be comprised of twenty-one (voting members, as follows:
 - A minimum of one (1) member shall be from the Board of Trustees or shall serve as organizational designees of members of the Board of Trustees. This position will serve as the Chair of the Committee. Board members, other than those that are appointed on the Committee, are invited to join the Committee as a non-voting member.
 - The Vice Chair of the Committee shall be selected by the Chair of the Committee.
 - The Chair of the Committee shall ensure that there is at least one representative from each of the (7) geographic areas where a WateReuse California Chapter is located.
 - The term of Committee member appointments shall be for a two-year period beginning January 1 of odd number years (i.e. the first year of the two-year legislative session) and extending to December 31 of even number years. If a member is appointed to fill a vacancy, they will serve for the remainder of the two-year term running with the legislative session.
 - The Chair of the Committee shall nominate the remaining members of the Committee and shall strive to maintain committee membership that is geographically balanced.
 - Every two years in its fall meeting the Board of Trustees will approve a slate of committee members, including the Chair and Vice Chair of the Committee.
 - The structure of the committee:
 - Regional members (striving for two members from each of the seven regions covered by the state Chapters; appointment is with both the agency and individual)
 - At large members (appointment is with both the agency and individual)
 - Chair (which subject to the requirement above will also simultaneously serve in either a regional or at-larger member)
 - Vice-Chair (which shall simultaneously serve in either a regional or at-larger member)

- No more than one representative per member organization
- Members who are absent from one-third or more of the scheduled Committee meetings in one calendar year may be replaced by the Chair. Attendance will be taken at each of the Committee meetings. If a Committee Member cannot join, they may select a predesignated alternate to attend and vote on their behalf. Notification of the absence should be made to the WRCA Managing Director at least 24 hours prior to the meeting start time.
 - The alternate member should be from the same organization or an individual from a member agency within the same region as their organization.
 - The alternate member shall be predesignated as a part of the appointment process.
 - Leg/Reg Committee meetings shall generally be noticed with open attendance to WateReuse California members in good standing. The meetings shall be conducted to allow input from non-voting members for consideration by voting members. Occasionally the Committee may hold closed meetings.
 - The Leg/Reg Committee shall endeavor to establish consensus for recommended positions/actions made to the Board of Trustees. If consensus cannot be attained, the Chair may call for a vote to establish a recommendation by the majority or may take the issue to the Board of Trustees without a recommendation. When a majority vote recommendation is made to the Board of Trustees, the Leg/Reg Committee Chair shall share the minority concern with the Board of Trustees.
 - Proposed positions and recommendations made by the Leg/Reg Committee shall be referred to the Board of Trustees for approval, subject to the following:
 - Because some positions/recommendations need to be acted upon immediately, the Leg/Reg Committee may call for implementation of positions/recommendations between meetings of the Board of Trustees provided they are consistent with policy principles approved by the Board of Trustees.
 - The Leg/Reg Committee Chair shall immediately inform the Board of Trustees' Executive Committee of any urgent action taken by the Committee and not previously approved by the Board of Trustees.
 - Any urgent position taken by the Committee is subject to ratification by the Board of Trustees at its next meeting.

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