Los Angeles Chapter Officer Positions & Other Volunteer Opportunities
5 Board Officer positions:
- President
- Vice-President
- Secretary/Treasurer
- Chapter Trustee
- Past-President

2-year terms

Bimonthly Member Meetings (even months)

Bimonthly Board Meetings (odd months)
Primary Officer Responsibilities

- **President**
  - Preside over meetings
  - Designates committees/appoints chairs
  - (Not tied to Leg-Reg reporting)

- **Vice-President**
  - Chair of Meeting Committee
  - Substitutes for President when needed

- **Secretary/Treasurer**
  - Meeting correspondence (notices, agendas, summaries)
  - Official rule- and record-keeper
  - No $ to handle
Primary Officer Responsibilities

- **Chapter Trustee**
  - Represents Chapter on the CA Section Board of Trustees
  - Attends Board meetings ~ quarterly (via videoconference in Irvine & Sacramento)

- **Past-President**
  - Attends Officer Meetings
  - Provides guidance
  - Assists with communications, special projects
Other Volunteer Opportunities

- Technical Committee
- Newsletter Committee
- Chapter Photographer
- Leg/Reg Reporting

- Bring updates from your agency/firm to Member Roundtable discussions
- Present at a meeting; contribute to newsletter
- Suggest ideas for presentation topics or meeting/chapter enhancements
Other Volunteer Opportunities

- CA Section Annual Conference
  - March 17-19 in Orange County (Garden Grove)
  - Need 2 volunteers to represent LA Chapter
    - Awards Committee
    - Technical Committee

GET INVOLVED
Interested?

- Nominate yourself or others today
- Contact a Chapter Officer to discuss
- Officer nominations due Friday, Oct. 19th

Officer election process:

- Slate of Officers to Executive Committee (founding agency members) for approval
- Slate of Officers to membership by Nov. 2 (at least 30 days before vote at final Member meeting)
- Vote by dues-paying members (1 rep per organization) at Dec. 4 Member Meeting