



FINAL - April Meeting Minutes

Date: April 21, 2016

Time: 12:15 pm – 1:30 pm

Location: Stantec Consulting, 8211 S. 48th Street
Phoenix, AZ 85044

The Meeting was called to order by Section President, Channah Rock at 12:20 PM. Introductions were made by those in the room and joining via conference call. The following were in attendance:

First Name	Last Name	Company
Channah	Rock	University of Arizona
Michael	Hwang	CH2M Hill
Corin	Marron	Arcadis
Zaid	Chowdhury	Garver
Maria	Brady	Stantec
Bob	Hollander	City of Peoia
Karlene	Martorana	Snell & Wilmer
Brian	Biesemeyer	City of Scottsdale
Farehana	Jesmin	Stantec
Tim	Thomure	HDR
John	Kmiec	Town of Marana
Jeff	Biggs	Tucson Water
Lisa	Culbert	WateReuse AZ
Jean	McLain	University of Arizona
Rob	McCandless	Brown and Caldwell
Erin	Young	City of Flagstaff

Board Agenda Items

- a. January meeting and Board Retreat minutes were approved. No revisions were presented to the minutes. Brian Biesemeyer moved to approve, John Kmiec made the second motion.
- b. Future Meetings or Events
 - i. May 5, 2016 10 AM – 12 PM, ADEQ Reuse Rulemaking, Third Listening Session in Flagstaff
 - ii. May 11-13, 2016, AZ Water Conference, WateReuse

- Arizona will have a table.
- iii. May 12, 2016 3 – 5 PM, Expanded SCAPR Workshop during the AZ Water Conference
 - iv. May 30, 2016 deadline for Water Reuse Awards nominations
 - v. June 15, 2016 deadline for Scholarship applications
 - vi. July 24-26, 2016, Arizona Water Reuse Symposium, Flagstaff, Little America
 - vii. July 26th immediately following the Symposium
 - viii. September 11-14, 2016, 31st Annual WateReuse Conference in Tampa, Florida
 - ix. October 27, 2016 – Industrial or Agriculture Case Studies in Arizona (presenter TBD), hosted by the City of Scottsdale
 - x. January 26, 2017 – Reuse Rule Update (ADEQ), hosted by Tucson Water
 - xi. September 10-13, 2017, 32nd Annual WateReuse Conference in Phoenix at the Marriott Renaissance on Adams

B. Reports

National Board Happenings (Brian)

- i. The WateReuse Research Foundation Board approved a membership vote on the proposed merger of the WateReuse Research Foundation and the Water Environment Research Foundation was approved for a membership vote by the WateReuse Research Foundation Board.
- ii. The WateReuse Association board through a dues task force is reviewing changes in the association dues that will streamline and simplify the membership types and membership tiers. Utility membership for small utilities will remain unchanged, however the cost for the largest utilities will go up. Reuse related business members will change the dues structure from the number of employees to revenues. The goal for the dues restructuring will be to have the structure approved for calendar year 2017.
- iii. We need to advocate to distribute firm state allocations for memberships equitably (so there is no need to rotate prime states). Brian forgot to bring this up at the last meeting, but will send a letter and advocate at other meetings.

Financial Report (Maria)

- iv. The AZ Section's total assets are \$155,479, with \$133,533 in Reserves. \$32,615 of the reserves is set aside for the SCAPR Project. Net income from January – April 2016 is \$21,947.
- v. With the National Symposium being hosted in Phoenix in 2017,

the board discussed not hosting our symposium to show support for the national event. Questions arose regarding;

- What is the conference revenue generated for the hosting state?
- What was it for AZ in the past, 2011? John Kmiec will check his records. He believes it was the amount of revenue we would have made if we had hosted our own symposium. But that amount is usually split with AZ Water, so not sure what the total actually was that benefitted our section. Maria/Lisa will ask Maria Greenly for confirmation.
- What will it be in 2017?

vi. Annual Donation to WRRF (+WRRF-WERF). Discussion to be tabled until the merger is completed.

b. Committee Reports

i. Membership (Lisa)

- Most section members have renewed.
- No New Members
- Status of recruiting efforts

Agency/Entity	Volunteered to contact	Status
EPCOR	Maria	Letter sent
El Mirage	Robin	
PACE	Robin	
Oro Valley	Jeff	
Metro Water	Tim	
Liberty	Maria	Letter sent
Casa Grande	Guy	
Cave Creek	Robin	
Fountain Hills	Rob	
Gilbert	Rob	
Glendale	Brian / Tim	
Goodyear	Rob	
Mesa	Brian / Bob	
Prescott	Channah / Tim	
Prescott Valley	Guy	
Yuma	Tim	
Freeport McMoRan	Guy / Tim	
Ak Chin	Channah	
Payson	Channah	
Avondale	Robin	
Lake Havasu City	John/Channah	
Frito Lay	Rob	

Agency/Entity	Volunteered to contact	Status
Intel		
APWA	Robin	
CDM-Smith	Rob	
ABCUA	Tim	
Rio Rancho	Tim	
Las Cruces	Tim	
City of LV, NM	Tim	
Pinetop/Lakeside	Lisa/Maria	
Sierra Vista	Tim	
Show low	Lisa	
Town Sahuarita	John	
Southwest Groundwater		
Hydrosystems		
Safford	Lisa	Letter sent
Additional targets for enhanced participation in the organization:		
ASU		
NAU		
Clear Creek Associates		
AMWUA	Brian / Robin	
Pinal Partnership Water Committee	Channah/Lisa	March 2016 – addressed at meeting

- ii. Education (Channah Rock) – nothing to report
- iii. Technical (Bob Hollander) – nothing to report. Bob is confused about what this committee is supposed to be doing. Did we sunset this committee at the Board retreat? Minutes did not capture it.
- iv. Scholarship (John Kmiec)
 - Application revised for 2016 and posted to the WateReuse website.
 - Scheduled application review date for June 17th at Stantec’s offices. Lisa will send out meeting invite.
- v. Awards (Brad Hill)
 - Project of the Year, Program of the Year, Person of the Year, nominations due May 30th, awards to be presented at the symposium
 - Flyer finalized and posted to WateReuse website and was sent to AZ Water to be included in next eblast.
 - Lisa will contact Brad regarding scheduling a date to review the nominations.
- vi. Symposium (Rob McCandless)

- Succession planning for the chair position after 2016 – to be discussed at later date.
 - Water balloon battle traveling award. Tim/Jeff agreed to take the lead on finding the award.
 - Program Status was shared and discussed. Rob will make changes as proposed by the board.
 - Sponsorship Status is really good for the symposium with all Silver & Gold spots spoken for and 2 left at the Platinum level and 10 bronze sponsors.
 - Symposium Poster Contest. Channah suggested that we not limit this to students and will work with Lisa to pull together all the details. Board suggested copying the YP's Fresh Idea's contest at AZ Water and paying for the winner to attend the WaterReuse Symposium in Florida. We should be able to get the registration for free from National. Agreed to gift up to \$500 in travel expenses to the winner.
- c. Update on the Steering Committee on Arizona Potable Reuse (SCAPR)
- i. SCAPR Workshop held April 6-7 with Jeff Mosher to develop a Guidance Framework Document for Potable Reuse in the State of Arizona
 - ii. Expanded SCAPR Workshop held May 12 from 3 – 5 PM during the AZ Water Conference. Flyer was pending approval by AZ Water's board (approved 4/22). Jeff will share an outline for the document at this workshop.
 - iii. Draft guidance document to be unveiled at the summer symposium in Flagstaff.

C. New Business

- a. Development of a project list for future funding opportunities associated with bills like S.2533. This subject was tabled until our July 26th meeting. We'd like to make sure that Guy and WIFA are in attendance so we can better understand the differences between WIFA, WIFIA and the new proposed program in this bill for the creation of RIFIA and how we can collaborate for the benefit of the smaller communities in Arizona.