



MEETING AGENDA

WaterReuse Colorado / RMWEA/RMSAWWA Joint Water Reuse Committee

November 1, 2018

Plum Creek Water Reclamation Authority
4255 N US Highway 85, Castle Rock, CO 80108

Join by phone

Dial-in number: 866-909-9493

Code: 954-711-7146#

1 – 3 pm

WRCO Membership Meeting – open to all

Social Media Info:

<https://watereuse.org/sections/watereuse-colorado/>

Facebook: [watereusecolorado](#)

Twitter: [WateReuseCO](#)

Linkedin: [groups/8230476](#)

Membership Meeting

1) Introductions & Welcome (Allegra da Silva)

- a) Attendance
 - i) In-person: Allegra da Silva, Kirk Watson, Laura Belanger, Brandi Honeycutt, Austa Parker, James Rosenblum, John Kuosman, Cal Kaemmerling, Damian Higham, Donene Dillow, Matt Benak, Catherine Hoffman, Thomas Riggle, Alex Gerling, Kirby Clark, Tyler Nading, Shannon Spurlock, Jason Assouline
 - ii) Phone: Bret Eastberg, Liz Lemonds, Steve Ravel
- b) New WRCO Members
 - i) None

2) WRCO Business Items

- a) WRCO Treasurer's Report for year to date (Kirk Watson)
 - i) Currently we have ~\$135k in total equity, but anticipate receiving ~\$30-50k in DPR Phase 1 and 2 invoices in the near future.
- b) Approve September 2018 minutes and current financials
 - i) Approved by unanimous vote

3) Read out from Strategic Planning Meeting

- a) Major 2018 accomplishments
- b) Financial planning for 2019
- c) Activities planning for 2019
- d) Volunteers needed for 2019
- e) Review Board membership
- f) WRCO Leadership Roles – 2019 secretary
 - i) Treasurer – works with Angie Quinn (WRA national) for invoices and financial statements (2-year term)
 - (1) Kirk Watson will continue to fill this role in 2019
 - ii) Secretary – takes minutes; helps set meeting agendas; helps with meeting logistics (1-year term, transitions to President role following)

- (1) Austa Parker nominated for this role for 2019
- iii) President – primary responsibility for meetings (logistics, agenda, etc.) (1-year term)
 - (1) Jason Assouline nominated for this role for 2019 (as he is the current Secretary)
- iv) In strategic meeting 2019, consider whether to reconfigure this to have Treasurer role be a 1-year term that transitions into the Secretary role
- g) WRCO Scholarships and Awards
 - i) **Action item:** Steve Ravel and Shannon Spurlock will reach out to WRA to figure out how to have online scholarship applications.
 - ii) **Action item:** Consider discussing with AWWA and WRA and other state chapters to understand how other entities think of scholarships. (Steve Jones)
 - iii) **Action item:** Cal Kaemmerling will work on outreach with other potential members and interested parties.
 - iv) **Action item:** Tyler Nading to help coordinate how to learn more about the National Western Center’s Water Resources Center plans for outreach and education.
 - v) **Action item:** Learn more about how Water Plan Outreach and Education component; Water Education Colorado are envisioning statewide education on water; consider inviting speakers to a WRCO meeting in 2019. Consider a similar discussion with USBR.
- h) Upcoming conferences tracking list – Alex Gerling
- i) WRCO apparel
 - i) **Action item:** Kirk Watson will start to investigate online vendors
- j) Other items from strategic planning meeting
 - i) Salinity management white paper
 - (1) Damian will revisit the salinity management white paper to evaluate the next steps in updating the document.
 - (2) Consider CWCB funding for regulatory barriers to Water Plan. CWCB can approve projects up to \$50k without Board approval.
 - (3) WRCO will add a 1-hour discussion at a future meeting to discuss the project scope and funding. Potential to reach out to WateReuse Arizona for peer review.
 - ii) **Action item:** Sub-committee was formed on WRCO solicitation and funding approach for future projects – Members include Allegra, Laura, Damian, Shannon, and Jason

- iii) **Action item:** A 1-page fact sheet will be developed for state-wide water reuse – Members include Laura, John, Donene, Tyler. Reference/update <https://watereuse.org/wp-content/uploads/2015/05/TypesOfWaterReuseFINAL.pdf>
- iv) **Action item:** Develop a funding opportunities list – Members include Laura, Austa, and Allegra
- v) **Action item:** Plan a WRCO event at ACE 2019 – Members include: Alex, Damian, and Austa as well as Andrea Song (DW, ACE 2019 planning) and Jason Curl (Jacobs, AWWA reuse committee member)
- vi) **Action item:** At WaterReuse Symposium 2019, start a discussion with WaterReuse Arizona and New Mexico/Utah to consider a joint regional meeting/conference.
- vii) **Action item:** WaterReuse Symposium 2020 – as the host committee we need to recommend/coordinate ideas for after-hours event at the symposium with WRA. Also consider a separate WRCO event at the symposium.

4) Colorado DPR projects Update

- a) Phase I (John Rehring, Austa Parker)
 - i) Final deliverables have been posted to website (11/1). See links in Strategic Planning Meeting minutes.
 - ii) Carollo will provide financial summary of the project at a future meeting.
- b) Phase II (Laura Belanger)
 - i) See minutes from Strategic Planning Meeting

5) CDPHE-WQCD Items

- a) Regulation 84 new uses – next meeting is 11/27, see website for schedule of future meetings and meeting minutes.
 - i) Concerns: worker safety (exposure), pathogens, responsibility for compliance, and BMPs
 - ii) Snow making (Laura) – a future discussion/call will clarify how this would be viewed by CDPHE.

6) Water Reuse Outreach

- a) Joint Event & Oct Headwaters Magazine w/Water Education Colorado (Tyler Nading provided a summary)
 - i) Event was attended by ~60 people, but many were already involved in the water industry. The event will be an annual event and WRCO will help to publicize the event in future years.

- ii) WRCO can leverage email lists from other organizations (e.g., Sierra Club) to broaden the reach. Thomas Riggle will provide additional information on this since he is already involved in some of these organizations.

7) Not discussed at meeting

- a) DPR Wine Update
- b) WRCO Communications Consultant
- c) Other Committee Updates

8) Summary of action items

- a) Steve Ravel and Shannon Spurlock will reach out to WRA to figure out how to have online scholarship applications. This is the first step in revamping the WRCO scholarship program.
- b) Cal Kaemmerling will work on outreach with other potential members and interested parties.
- c) Consider discussing with AWWA and WRA and other state chapters to understand how other entities think of scholarships. (Steve Jones)
- d) Tyler Nading to help coordinate how to learn more about the National Western Center's Water Resources Center plans for outreach and education.
- e) Alex Gerling will track upcoming conferences (see table below)
- f) Kirk Watson will start to investigate online vendors for WRCO apparel
- g) Sub-committee was formed on WRCO solicitation and funding approach for future projects – Members include Allegra, Laura, Damian, Shannon, and Jason
- h) A 1-page fact sheet will be developed for state-wide water reuse – Members include Laura, John, Donene, Tyler. Reference/update <https://watereuse.org/wp-content/uploads/2015/05/TypesOfWaterReuseFINAL.pdf>
- i) Develop a funding opportunities list – Members include Laura, Austa, and Allegra
- j) Plan a WRCO event at ACE 2019 – Members include: Alex, Damian, and Austa as well as Andrea Song (DW, ACE 2019 planning) and Jason Curl (Jacobs, AWWA reuse committee member)
- k) WaterReuse Symposium 2020 – as the host committee we need to recommend/coordinate ideas for after-hours event at the symposium with WRA. Also consider a separate WRCO event at the symposium.
- l) Thomas Riggle will provide additional information on additional email lists to include for future outreach (events and possibly scholarships) since he is already involved in some of these organizations.

9) Next Meeting Date and Location

a) 2019 Meetings Schedule

Date	Proposed Location & Time	Topic(s) and speaker(s)
Jan. 10	Denver Water Recycling Plant 10am to 12pm	Membership meeting
Mar. 7	TBD	Membership meeting
May 2	TBD	Membership meeting
July 11	TBD	Membership meeting
Sept. 5	TBD	Membership meeting
Nov. 7	TBD	Strategic Planning meeting & Membership meeting

10) Conferences

Event	Organization	Location	Dates	Website
Water Quality and Technology Conference	AWWA	Toronto, ON	November 11-15, 2018	https://www.awwa.org/conferences-education/conferences/water-quality-technology.aspx
Membrane Technology Conference and Exposition	AWWA/ AMTA	New Orleans, LA	February 25- March 1, 2019	https://www.awwa.org/conferences-education/conferences/membrane-technology.aspx
Annual Salinity Summit	Multi-State Salinity Coalition	Las Vegas, NV	February 27- March 1, 2019	http://multi-statesalinitycoalition.com/events/
California Annual Conference	WRA	Garden Grove, California	March 17-19, 2019	https://watereuse.org/news-events/conferences/2019-watereuse-california-annual-conference/
Sustainable Water Management Conference	AWWA	Tucson, AZ	March 31- April 3, 2019	https://www.awwa.org/conferences-education/conferences/sustainable-water-management.aspx
AWWA Annual Conference and Exposition	AWWA	Denver, CO	June 9-12, 2019	https://www.awwa.org/conferences-education/conferences/annual-conference.aspx
Annual WaterReuse Symposium	WaterReuse	TBD	September 8-11, 2019	https://watereuse.org/event/34th-annual-watereuse-symposium/
Rocky Mountain Joint Annual Conference	RMSAWWA and RMWEA	Keystone, CO	September 8-11, 2019	https://www.rmsawwa.org/events/EventDetails.aspx?id=1153968&group
WEFTEC	WEF	Chicago, IL	September 21-25, 2019	https://www.weftec.org/
AWRA Annual Conference	AWRA			
Water Quality and Technology Conference	AWWA			



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- **WRCO Business Items**
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 - a. Major 2018 accomplishments
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 - c. Activities planning for 2019
 - d. Volunteers needed for 2019
 - Review Board membership
 - WRCO Leadership Roles
 - WRCO Scholarships and Awards
 - Upcoming conferences – need a volunteer to track
 - WRCO apparel – need a volunteer to organize a purchase
 - Other items from strategic planning meeting
- **Colorado DPR projects Update**
 - Phase I (John Rehring, Austa Parker)
 - Final deliverables
 - Phase II (Laura Belanger)
- **CDPHE-WQCD Items**
 - Regulation 84 new uses
 - Snow making (Laura)

- **Water Reuse Outreach**
 - Joint Event & Oct Headwaters Magazine w/Water Education Colorado (Tyler Nading)
- **DPR Wine Update – (Dave Takeda)**
- **WRCO Communications Consultant (Initial concept intro by Austa Parker, Laura Belanger)**
- **Other Committee Updates (All)**
- **Next Meeting Date and Location**
 - 2019 Meetings Schedule

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- **Conferences**

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California Annual Conference	WRA	Garden Grove, California	March 17-19, 2019	https://watereuse.org/news-events/conferences/2019-watereuse-california-annual-conference/
Sustainable Water Management Conference	AWWA	Tucson, AZ	March 31- April 3, 2019	https://www.awwa.org/conferences-education/conferences/sustainable-water-management.aspx
AWWA Annual Conference and Exposition	AWWA	Denver, CO	June 9-12, 2019	https://www.awwa.org/conferences-education/conferences/annual-conference.aspx
Annual WaterReuse Symposium	WaterReuse	TBD	September	https://watereuse.org/news-events/conferences/annual-watereuse-symposium/
Rocky Mountain Joint Annual Conference	RMSAWWA and RMWEA	Keystone, CO	September	http://www.rmsawwa.org/page/AnnualConference
WEFTEC	WEF	Chicago, IL	September 21-25, 2019	https://www.weftec.org/

Event	Organization	Location	Dates	Website
AWRA Annual Conference	AWRA			
Water Quality and Technology Conference	AWWA			

- **Adjourn**

WRCO Income Statement

Jan 1 - Oct 23, 18

Income	January 1 through October 23, 2018	
	4050 · Membership	
	4300 · MEMBERSHIP DUES	
	4311 · 30% of WaterReuse CO Dues	14,978.36
	Total 4300 · MEMBERSHIP DUES	14,978.36
	4325 · State Section Membership	
	4325.60 · Colorado	3,500.00
	Total 4325 · State Section Membership	3,500.00
	Total 4050 · Membership	18,478.36
	4150 · Conferences, Events & Meetings	
	4150.20 · Sponsorship	18,000.00
	Total 4150 · Conferences, Events & Meetings	18,000.00
	4400 · Product & Services	
	4380.25 · Special Projects	25,000.00
	Total 4400 · Product & Services	25,000.00
	Total Income	61,478.36
	Gross Profit	61,478.36
	Expense	
	6100 · Marketing and Communication	
	6529 · Marketing & Communication	
	6529.40 · Printing & Copies	291.53
	Total 6529 · Marketing & Communication	291.53
	Total 6100 · Marketing and Communication	291.53
	6500 · Contract Services	
	6552 · Contract Services	
	6552.10 · Legal fees	442.50
	6552.50 · Other	9,339.18
	6552 · Contract Services - Other	3,960.00
	Total 6552 · Contract Services	13,741.68
	Total 6500 · Contract Services	13,741.68
	6510 · Administration	
	6510.20 · Credit Card Fees	203.64
	6510.30 · Insurance (non-employee)	500.00
	6510.40 · Online Tools	10.00
	6510.45 · Other Fees	10.00
	Total 6510 · Administration	723.64
	6553 · Infrastructure	
	6553.1 · Technology	128.00
	Total 6553 · Infrastructure	128.00
	6584 · Travel	
	6584.20 · Travel - Non-Staff	2,409.95
	Total 6584 · Travel	2,409.95
	Total Expense	17,294.80
	Net Income	44,183.56

WateReuse CO - Balance Sheet

Oct 23, 2018

ASSETS	As of August 31, 2018	<u>Oct 23, 2018</u>
Current Assets		
Cash		
Cash		134,768.97
Total Cash		<u>134,768.97</u>
Other Current Assets		
1315 · Prepaid Expenses		
1323 · WateReuse CO - Prepaid Expense		291.65
Total 1315 · Prepaid Expenses		<u>291.65</u>
Total Other Current Assets		<u>291.65</u>
Total Current Assets		<u>135,060.62</u>
TOTAL ASSETS		<u>135,060.62</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2400 · Pre-Paid Dues		
2408 · Pre-Paid Dues - WateReuse CO		40.28
2400 · Pre-Paid Dues - Other		5,575.00
Total 2400 · Pre-Paid Dues		<u>5,615.28</u>
Total Other Current Liabilities		<u>5,615.28</u>
Total Current Liabilities		<u>5,615.28</u>
Total Liabilities		5,615.28
Equity		
3210 · WateReuse CO Reserves		
3210.5 · WRCO - DPR Project		35,000.49
3210 · WateReuse CO Reserves - Other		50,261.29
Total 3210 · WateReuse CO Reserves		<u>85,261.78</u>
Net Income		<u>44,183.56</u>
Total Equity		<u>129,445.34</u>
TOTAL LIABILITIES & EQUITY		<u>135,060.62</u>