



# Draft - Board Meeting Minutes

**Date:** October 15, 2015

**Location:** Marana Municipal Complex, 2nd Floor, 11555 W. Civic Center Drive

The meeting was called to order by Section Vice President, Channah Rock at 12:15 PM. Introductions were made by those in the room and via conference call. The following were in attendance:

First Name	Last Name	Company
Channah	Rock	University of Arizona
Guy	Carpenter	Carollo Engineers
Corin	Marron	Arcadis
Karlene	Martorana	Snell & Wilmer
Zaid	Chowdhury	Garver
Robin	Bain	City of Peoria
Alan	Forrest	CH2M Hill
Brian	Biesemeyer	City of Scottsdale
Adam	Festger	TrojanUV
Chuck	Graf	ADEQ
Tim	Thomure	HDR
Wally	Wilson	Tucson Water
Maria	Brady	Stantec Consulting Services Inc.
John	Kmiec	Town of Marana
Jeff	Biggs	Tucson Water
Lisa	Culbert	WaterReuse AZ
Jean	McLain	University of Arizona

## **Board Agenda Items**

1. Approval of July meeting minutes. No revisions were presented to the minutes. Jeff Biggs made a motion to approve and Maria made the second motion. July Meeting Minutes Approved.
2. Future Meetings
  - i. January 21, 2016, Advisory Panel on Emerging Contaminants (APEC) Update, presented by Dan Quintanar, Tucson Water & Chuck Graf, AZ Dept. of Environmental Quality. Meeting to be held in Maricopa. *This will be our ANNUAL MEETING and new officers will be elected at this meeting.*

- ii. 2016 Board Retreat – Lisa will check on available dates in Feb/Mar at the Biosphere
- iii. April 21, 2016, Direct Potable Reuse (DPR) Expert Pane, presented by Tim Thomure, HDR & Guy Carpenter, Carollo Engineers. Meeting to be held at Stantec Consulting. In January we need to verify that timing is right to present topic, may need to push back to a later date.
- iv. July 24-26, 2016, Arizona Water Reuse Symposium at Little America Hotel in Flagstaff
- v. September 11-14, 2016, 31<sup>st</sup> Annual WateReuse Conference in Tampa, Florida
- vi. October 20, 2016 – decide topic/meeting location at board retreat
- vii. September 10-13, 2017, 32<sup>nd</sup> Annual WateReuse Conference in Phoenix at the Marriott Renaissance on Adams

## **Reports**

### **National Board Happenings (Brian Biesemeyer)**

1. National is continuing the combining of the boards. There are some concerns about how the new dues structure will affect the Research Foundation and discrepancies between foundation and research members are still being discussed.
2. Framework on DPR was released at the annual conference in September.
3. Tim Thomure added that a “Day of Giving” fundraising campaign is scheduled for Dec 1<sup>st</sup>. It is an online auction and they are looking for raffle item donations.

### **Financial Report (Maria Brady)**

1. A Budget vs. Actuals report was shared with the group. The report now calls out Reserves.
2. Maria recommended that going forward, we prepare a 2 year budget now that we’re hosting the symposium annually. There is a question of where the 13K conference budget figure is coming from. She will check with Maria Greely to find out adjust accordingly for future years.
3. Lisa Culbert reported that income expected from the 2015 symposium is \$2,070.06. The total proceeds of \$4,140.13 is shared 50/50 with AZ Water’s Water Reuse Committee.
4. Tim Thomure (AZ Water-Water Reuse Committee Chair) will add our 2016 budget to AZ Water’s Budget for next year’s symposium.
5. Maria presented the need to expand Lisa Culbert’s 2015 contract by adding an additional 50 hours to cover the rest of the year. This will take the contract from 220 hours (\$9,900) to 270 hours

(\$12,150). Tim Thomure made the first motion, John Kmiec made the second motion. Motion Approved.

6. Robin Bain made a motion to extend Lisa Culbert's contract from January 1, 2016 - December 31, 2016 at 270 hours (\$12,150). John Kmiec made the second motion. Motion approved.
7. We may need to add additional hours in support of the 2017 national conference being hosted in Phoenix. Lisa Culbert & Guy Carpenter have already reached out to National to find out what kind of support they will need prior and during the conference.

### Committee Reports

#### Membership (Robin Bain)

- New Members
  - ✓ AMEC Foster Wheeler
  - ✓ PCL Construction
  - ✓ Garver – added AZ section
  - ✓ Xylem – renewed and added AZ Section
  - ✓ HDR – changed AZ to primary
  - ✓ Avondale (in process)
  - ✓ WIFA (in process)
- A table of our status regarding recruiting efforts is presented as an attachment to the minutes.

#### Education (Channah Rock)

- Discussion on how to increase participation from students in symposium. Maybe we could set aside dedicated student speaker time, etc.
- University of AZ is receiving more questions from general public who are receiving reclaimed water. Public is questioning what the effect of using reclaimed water is having on gardens, etc. Potential Education Workshop for local community with topics such as Natural Area Irrigation, Home, School & Community Gardens, Farmers Markets. They may propose to host the workshop in future and ask for our support.
  - WateReuse videos can be used to help education.
  - Municipalities can meet with public.
  - Use general public speakers that have been using reclaimed water for many years.
  - Stantec will help develop marketing materials.
  - WateReuse fact sheet materials from Foundation research project can be helpful.
  - Get HOA's involved to promote.

#### Legislative (Alan Dulaney)

Alan was unavailable. Robin Bain presented the following as items being dropped to the Arizona legislature:

- ADEQ is asking for 5 million in additional funding for the WQARF program to continue.
- Remedial Groundwater – current law sunsets 2025 – Affects using contaminated water that has been reclaimed and put to beneficial use.
- Allow long term source credits after 2025 for stored water supplies
- SRP – eliminate
- Establish conservation area in Wilcox – due to groundwater mining issues
- Tim Thomure added that on a national level, hearings for Title 16 are being invigorated to make it a competitive, non-earmarked program. There was a letter of support from many states and agencies including AZ to Senator MurKowski.

#### Technical (Bob Hollander)

- No report

#### Scholarship (John Kmiec)

- March 1<sup>st</sup> will open 2016 application
- Tim Thomure mentioned that AZ is admired and recognized throughout WateReuse for our scholarship program due length of history and many sections are looking to our program to help them develop their scholarship program.

#### Symposium (Rob McCandless)

- Rob not available to attend the meeting today.
- Lisa confirmed that Rob is interested in returning as Chair for the 2016 Symposium.

#### Update on the Steering Committee on Arizona Potable Reuse (SCAPR) – (Tim Thomure)

- A draft white paper to be released Dec 15, 2016.

### **New Business**

- a. Lisa reported that the 2016 Little America Hotel Contract has been signed and AZ Water has sent deposit. It does not look like the AZ Water board retreat will be held in Flagstaff in 2016 just prior to our event.
- b. Nominations for Officers and Board Members
  - Brian Biesemeyer reported that historically October has been when we held our annual meeting with officer elections every 2 years.

- Nomination committee – Tim Thomure will chair with help from Brian Biesemeyer. John Kmiec made a motion to begin the search and vote at our January meeting and make January our Annual Meeting time frame. Jeff Biggs provided the second motion. Approved.
  - Past President – Brian Biesemeyer will move to this position
  - President – Channah Rock will move to this position
  - Vice President (President Elect) – Open
  - Secretary/Treasurer – Open
  - Central Arizona Trustee – Open
  - Southern Arizona Trustee – Open
  - At Large Trustee - Open
- c. Potential future section meeting topic – Oklahoma State Guidelines for Water Reuse, presented by Michael Graves, Garver USA.
  - Brian Biesemeyer presented this as an option to find out what other states are doing.
  - The group decided that this topic might be better for the annual symposium instead of our quarterly section meetings.
- d. Robin reported that we received a thank you letter from Water for People regarding 2nd Annual 85% WBV Wine Tasting and Silent Auction. Our donation valuing \$100 helped to raise \$9,522.
- e. Potential Research Projects in Arizona (Tim)
  - Tim and Channah Rock have not met yet, but want to get together to discuss a way of advancing a tailored collaboration to help with developing the DPR framework in AZ.
- f. Educational Video Adhoc Committee (Brian/Lisa/Channah)
  - No report
- g. Presentation Tracking (Lisa)
  - Lisa has a start on tracking system based on symposium presenters and quarterly meeting.
- h. Social Media Plan (Lisa)
  - No report
- i. Robin Bain shared that AMWUA is now advertising for a new Executive Director
- j. Chuck Graf shared that ADEQ is making a request to the Governor's office to open up the reclaimed water rule. ADEQ made need support letters. If granted, a stakeholder's process will follow.

Meeting adjourned at 1:26 PM